

POLICY GUIDELINES ON MODERATION OF RESPONSES TO CAA CONSULTATION ON AIRSPACE CHANGE

These guidelines set out the CAA's policy on the moderation of responses that we publish in connection with our consultation on revising the airspace change process.

We are publishing these guidelines alongside responses to the consultation.

1. The CAA will respect the permissions given by the sender as to what can be published.
2. Our starting point will be that we expect to publish any response in its entirety.
3. We will publish responses as they are received, subject to giving ourselves time to moderate the content before publication.
4. We will use moderation in order to remove any unsuitable content, as explained below, but not as a general means of censoring or filtering responses. Subject to the permissions given by the sender, we will publish an unredacted response with the name of the sender as long as it:
 - a) is not malicious or offensive in nature, and does not constitute a personal attack on a person's character
 - b) doesn't break the law; this includes potentially libellous (defamatory) material concerning third parties, condoning illegal activity, and breaching copyright
 - c) doesn't incite hatred on the basis of race, religion, gender, nationality or sexuality or other personal characteristic
 - d) doesn't include swearing, hate-speech or obscenity
 - e) doesn't reveal personal details, such as private addresses, phone numbers, email addresses or other online contact details.
5. Irrespective of any text we redact for the purposes of publishing a response, we will still assess the full content of any response for the purpose of analysing responses to the consultation itself.
6. We advise respondents to think carefully before making statements about a specific organisation or person. We will be obliged to redact any statements from the published version if they do not meet these guidelines on unacceptable material, and this would deny others the chance to see your views. We would publish the statement that "X said Y but this is not true because". But we would not publish the unsubstantiated allegation that "X is a liar".
7. If you need further advice please contact us at airspace.policy@caa.co.uk or telephone Trevor Metson on 020 7453 6230.